

# **BAWSI Middle School Coach Job Posting**



**Title** Middle School Coach

The Bay Area Women's Sports Initiative (BAWSI) is a nonprofit organization based in San Jose, CA. Founded in 2005 by women's sports executive Marlene Bjornrud along with Olympic and World Cup soccer champions Brandi Chastain and Julie Foudy, BAWSI mobilizes the women's sports community to engage, inspire, and empower girls in under-resourced neighborhoods and children with disabilities.

## **Middle School Coach – Overview**

The Middle School Coach position oversees and implements BAWSI's middle school build-out work to bring BAWSI programming and curriculum to middle school girls in BAWSI's service areas.

## **Core Responsibilities**

The Middle School Coach:

- Specifically supports work at an assigned Middle School
- Maintains a roster for all sports and activities for BAWSI
- Supports coordination "PE Clinics" with middle school staff, students, and BAWSI colleagues
- Leads school sport clinics culminating in tryouts and first practices, plus ongoing support as needed
- Prepares and implements leadership sessions with school sports teams – e.g., Basketball, Soccer and Volleyball
- Prepares and leads non-competitive sport clinics
- Understands, tracks, and helps carry out curriculum goals and targets
- Distributes, collects, and transcribes surveys (Ongoing with each sport)
- Complete focus girls' interviews (End of each school sport season)
- Provides curriculum feedback and makes appropriate changes when approved
- Generates program-specific social media and related outreach posts and materials as needed
- Supports College and Career Field Trips
- Serves as a positive role model by inspiring program participants to live an active lifestyle while boosting confidence and self-esteem; builds resilience in program participants through activity, connection, contribution, expectations, skill-building and a sense of belonging
- Conducts attendance tracking and program assessment and measurement as needed
- Tracks program equipment and supplies
- Maintain positive communication and positive relationships with all school staff and volunteers
- Supports BAWSI Girls and BAWSI Rollers sites as needed
- Supports BAWSI High School Program as needed

## **BAWSI Expectations**

- Middle School Coach will clearly organize and maintain any and all documentation of work in BAWSI systems on a regular basis (e.g., saving documents, drafts, notes, etc. to BAWSI Citrix and Google Drive folders) ensuring colleagues can track and locate any and all relevant BAWSI materials; easily accessible to BAWSI supervisor / staff for work development and future phases

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- Middle School Coach will use BAWSI systems for communications and work-related purposes, checking e-mail regularly, updating colleagues on progress, and being available as needed
- Middle School Coach will timely attend BAWSI and related meetings as needed and provide program summaries and updates (e.g., written and / or verbal) of work and progress as needed
- Miscellaneous tasks as needed and as arise related to BAWSI's organizational work

## **Required Qualifications**

- At least 18 years of age and authorized to work in the U.S.
- High School diploma or equivalent
- Commitment to BAWSI's stated values of servant-leadership, authenticity, mindfulness, integrity, paying it forward, collaboration, enthusiasm, playfulness, and gratitude
- Experience leading youth in activity-based learning
- Enjoys working with youth
- Demonstrated organizational and communication skills (written and verbal)
- Demonstrated ability creating collaborative relationships with internal staff + external constituents
- Knowledge of computer and internet based programs (e.g., Google Workspace, Outlook) for use in communication and record-keeping
- Access to reliable transportation with ability to transport required equipment to school sites located in Santa Clara and San Mateo counties
- Successful TB test completion + background check and/or fingerprinting (as needed) upon hire
- Background in youth sports; coaching; and/or youth development
- Covid-19 vaccination
- Must clear a criminal history background check
- Ability to frequently balance, bend, grasp, kneel, reach, stand, sit, walk, run, play and write
- Must be able to occasionally lift and carry light to medium loads of 10-25 pounds

## **Preferred Qualifications**

- Spanish fluency
- Bachelor's degree from an accredited university
- Direct experience with girls' / women's collegiate sports or similar / related endeavors

## **Benefits**

- This position is part-time
- Hours expected per week are 20-35
- Middle School Coach receives approximately \$25 per hour
- This position reports to and is supervised by the Middle School, High School Program Manager and Director of Programs
- Access to [Soul Focus Sports](#) for additional paid work that will provide resume-boosting experience in sports marketing and event management

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## **Miscellaneous**

- Please submit Resume, and BAWSI Job Application to [apply@bawsi.org](mailto:apply@bawsi.org).
- Please direct questions and requests to [apply@bawsi.org](mailto:apply@bawsi.org).

*BAWSI is an equal opportunity employer to all regardless of race, color, national origin, ancestry, sex, marital status, disability, religious or political affiliation, actual or perceived gender identity, age, or sexual-orientation. BAWSI is committed to providing our staff and the children we serve with a safe work environment and supporting collective health. As such, BAWSI requires confidential proof of completed COVID-19 vaccination, including eligible booster(s) for all employees (with the exception of reasonable accommodations due to medical or religious beliefs). "Girls" refers to gender- expansive youth (cis girls, trans girls, non-binary youth, gender non-conforming youth, gender queer youth and any girl-identified youth.*

*BAWSI is dedicated to building an inclusive, diverse, equitable, and accessible workplace that fosters a sense of belonging – so if you're excited about this role we encourage you to apply.*